

Printing a Hot-Spot map with an OSM map base

Once you have added layers to your project you can print your map using the print tool. The following instructions will give you a step by step guide on how to print from within SKiN when you have OSM map base layers selected. An alternative step-by-step guide 'Hot-Spot Steps – Create Output – Printing (Google)' is provided for when Google map base layers are selected.

Before you begin

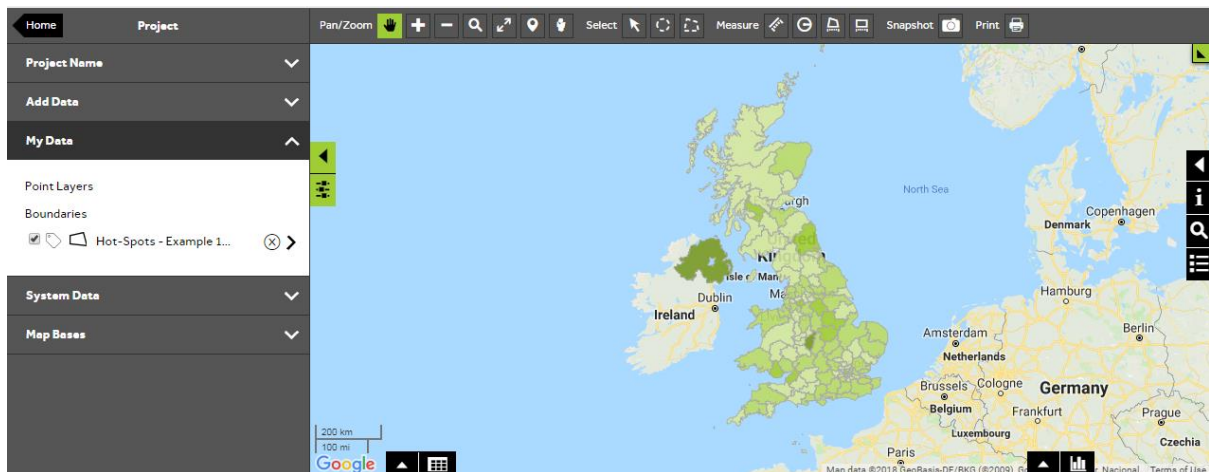
Before you start printing your map, make sure that you have your data set up in a saved project. If you need assistance getting the data into SKiN please refer to the following sections:

- Hot-Spot Steps – Create Project
- Hot-Spot Steps – Import Data



1 of 8 Switch on your layers

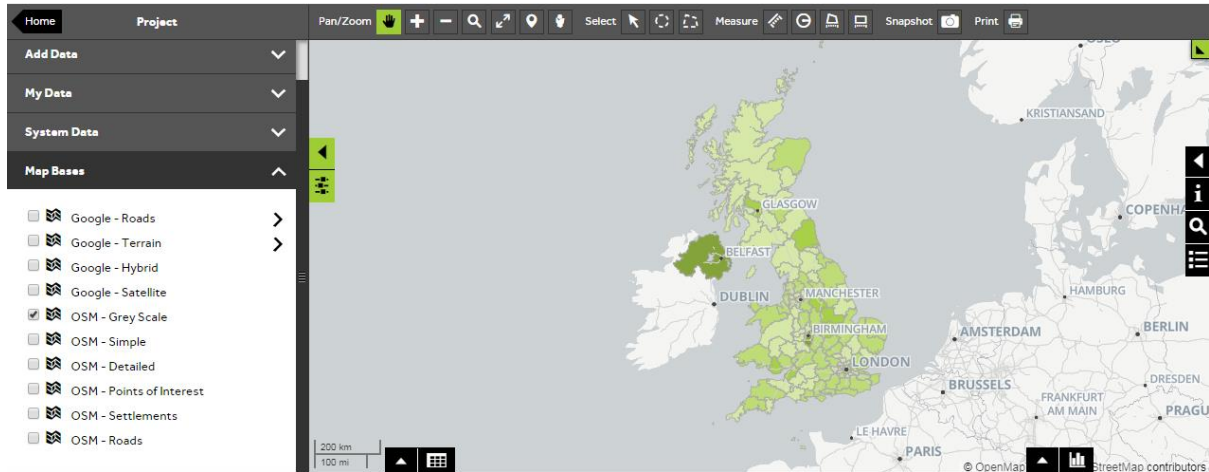
- To print a map showing your own layers, **Open an existing project** and then select **My Data**. If you can't see your layers on the map, tick the box next to your layer to switch the layers on.



2 of 8

Select an OSM map base

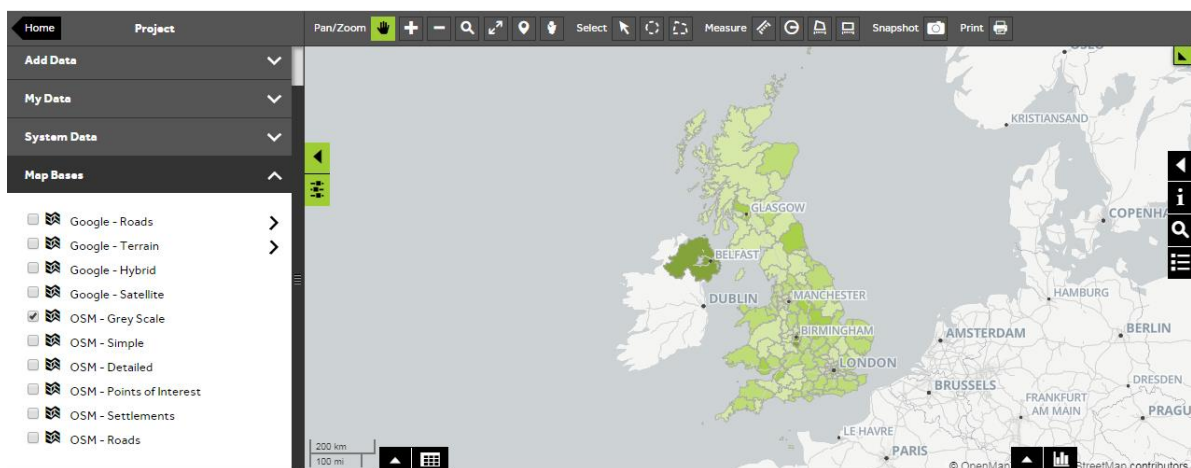
- Click on **Map Bases** and select an **OSM** map base to access the printing steps outlined in this step-by-step guide. If you are using a Google map base, the 'Hot-Spot Steps – Create Output – Printing (Google)' step-by-step guide should be followed.



3 of 8

Select the print tool

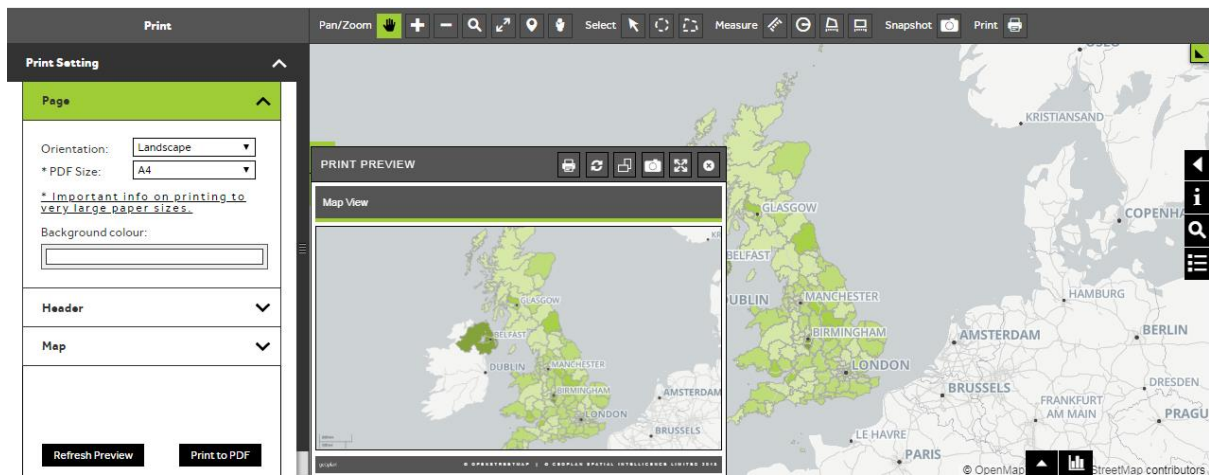
- To open the print preview press the **Print** tool on the toolbar at the top right of the map. If you can't see the tool, click the dropdown on the right of the toolbar to reveal the tool.



4 of 8

Refresh the print preview

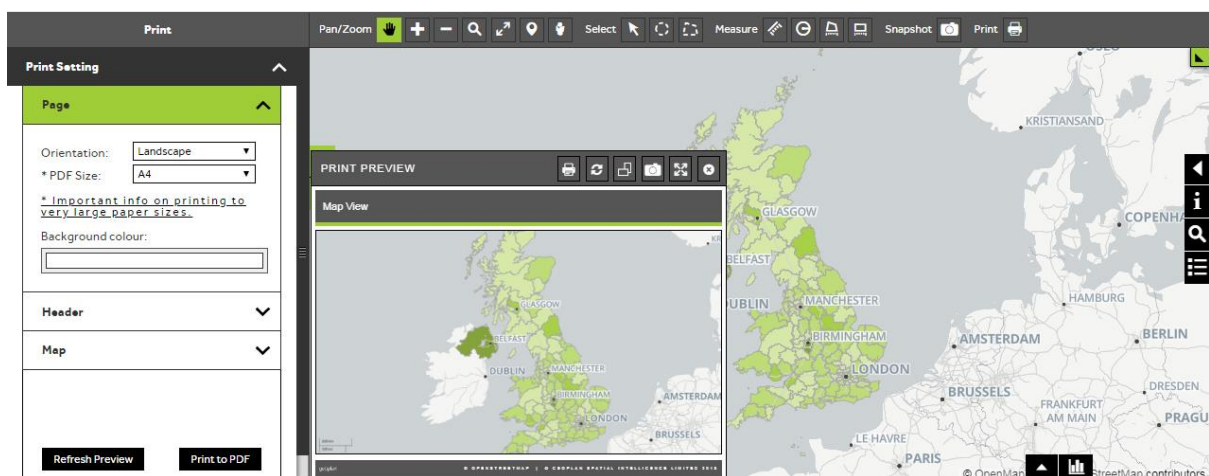
- Next, you will be presented with the print panel which allows you to apply various settings to your output. You can also reposition you map using the standard navigation tools (zoom in / out, pan, fit map). The preview window provides an image of the output. Select **Refresh Preview** to update the image when changes have been made to the settings.



5 of 8

Change the page settings

- You can change the **Orientation**, **Size** and **Background Colour** of the print by opening the **Page** section of the print settings. To change the orientation select from the dropdown list or select the orientation button on the preview toolbar. To change the size, select a size from the dropdown list next to **PDF Size**. To change the page background colour, click in the colour box and select a colour.



Change the report header

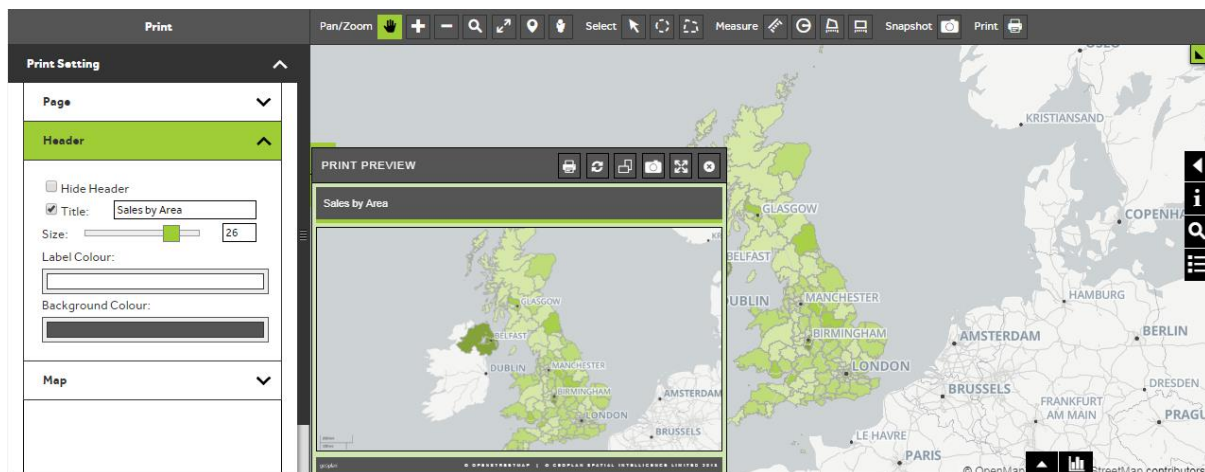
- You can change the report header in various ways by opening the **Header** section of the print settings.

Hide Report Header: If you do not want your map to have a header panel, tick this box to remove it.

Title: If you want to add an additional title to the header, tick this box and type your title in the text box.

Label Colour: To change the colour of the header text, click in the colour box and select the required colour.

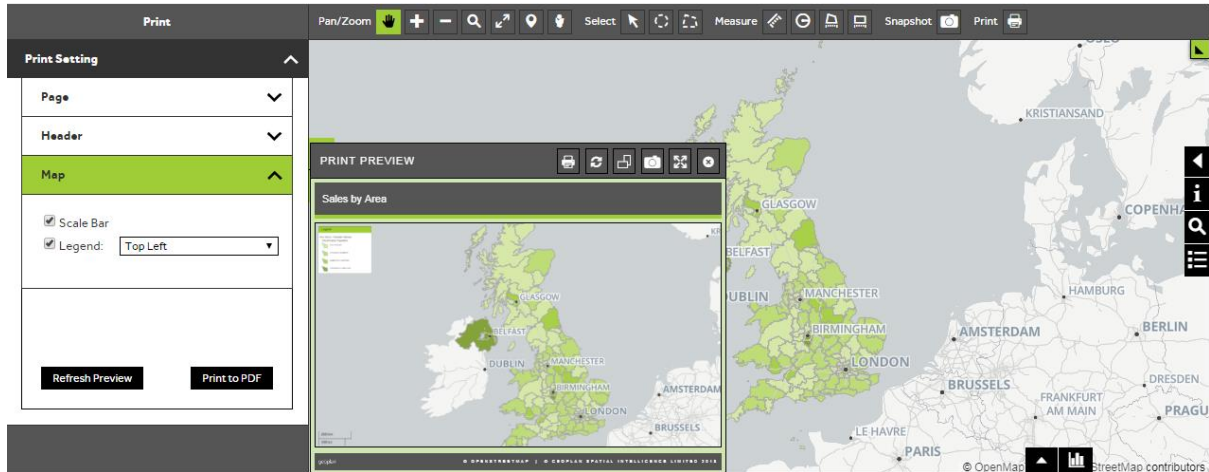
Background Colour: To change the background colour of the header panel, click the colour box and select the required colour.



7 of 8

Add a legend and scale bar

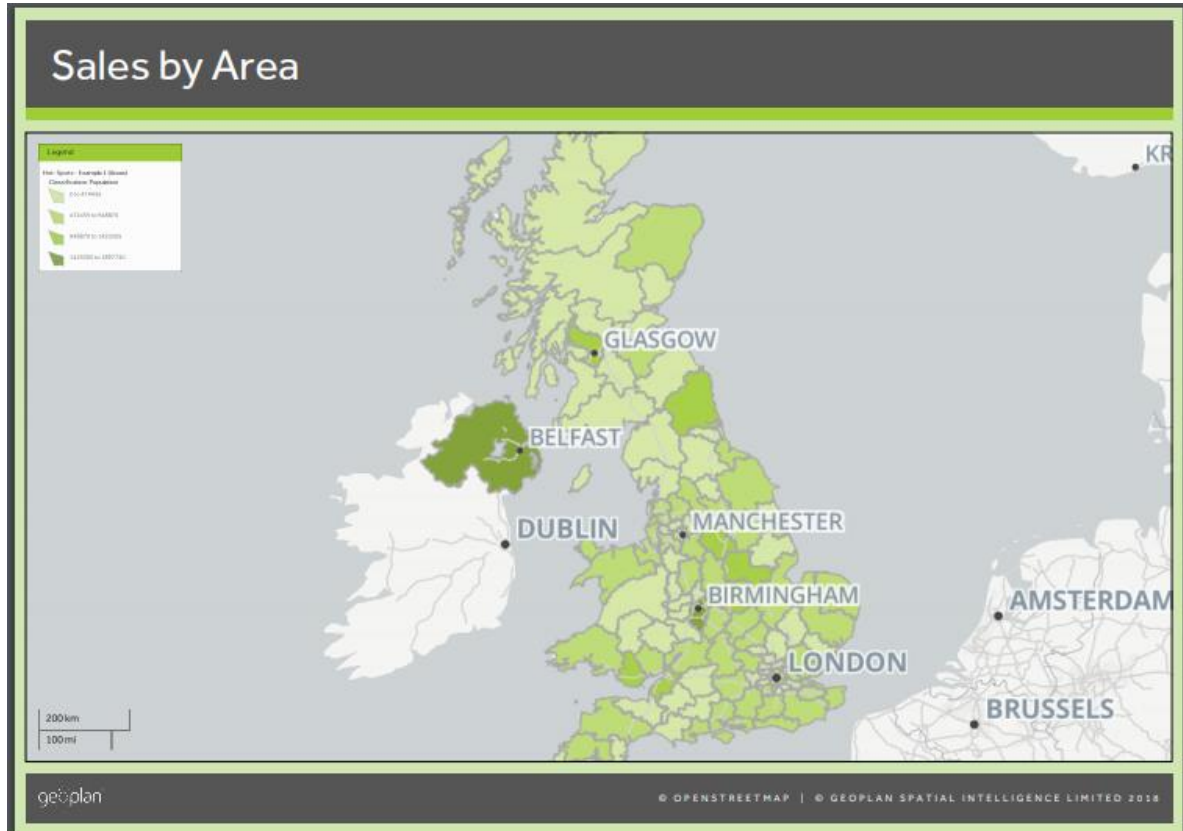
- To add a legend to your map, open the **Map** section of the print settings and tick the **Legend** box. You can choose a position for the legend by selecting a position from the dropdown list. To switch the **Scale Bar** off /on, you can untick or tick this box.



8 of 8

Print the map

- To print the map, press the **Print to PDF** button. Alternatively, select the print button within the print preview panel. A PDF map will be automatically downloaded in the size and settings that you selected in the **Print Settings**.



What do you want to do next?

You may wish to export your layer to a file or create a report. Please refer to the following sections for further assistance:

- Refer to: **Hot-Spot Steps – Create Output - Report**
- Refer to: **Hot-Spot Steps – Create Output - Export**
- Contact: **Geoplan Support**